

PlusFelt	Supplier Requirements	Annex 1
DESCRIPTION	Minimum essential requirements to be a Plus Felt supplier	

1. OBJECTIVES

This document sets forth the essential requirements for becoming a Plus Felt supplier.

2. SCOPE OF APPLICATION

This document applies to all Plus Felt suppliers.

3. REVISION

The revision of the suppliers' requirements is carried out annually by a multi-disciplinary team. The requirements will also be subject to a revision in the event of any changes in the regulations that might affect them.

4. DISSEMINATION

This document must be sent to all suppliers to enable them to supply their products to Plus Felt. The latest version of this document is always available on the website.

5. LEGAL AND REGULATORY REQUIREMENTS AND SPECIAL CHARACTERISTICS

All legal and regulatory requirements, as well as the special characteristics of the products and processes to be communicated to Plus Felt suppliers, are set forth below. Similarly, suppliers must disseminate all applicable requirements through the supply chain to the manufacturing location.

DIRECTIVE 2000/53/EC "ELV Directive"

- Directive which limits the use of dangerous substances.
- It limits the use of Lead, Mercury, Cadmium and Hexavalent Chromium.
- The exceptions are included in Annex II of the Directive.
- Similarly, ISO labelling standards should also be applied to facilitate the identification of components and materials so that they can be separated for recycling.
- Access to the Directive through the following link:
<http://ec.europa.eu/environment/ewaste/elv/index.htm>

REACH REGULATION

- Regulation (EC) 1907/2006 on the Registration, Evaluation, Authorisation and Restriction of Chemical substances and mixtures.
- Substances of Very High Concern (SVHC) are listed in Annex XIV of the Regulation, and the supplier should provide information on these, if any are found in the product that it sells in a

EDITION: 1	DATE 13/02/2018	EDITED BY: H.Diéguez	APPROVED BY : P.Moreno	APPROVED BY: E.Villagrasa
------------	--------------------	-------------------------	---------------------------	------------------------------

PlusFelt	Supplier Requirements	Annex 1
DESCRIPTION	Minimum essential requirements to be a Plus Felt supplier	

concentration equal to or greater than 0.1% of the total weight.

- Annex XVII contains the list of restricted substances (and the terms and conditions of their restrictions), and it specifies the uses that have been restricted.
- Access to the Regulation via the following link: <https://echa.europa.eu/es/home> **BPR**

Regulation (EU) No. 528/2012

- The articles, substances and mixtures treated thoroughly with active substances to eliminate the harmful effect of a microorganism are catalogued as biocides.
- Biocides may only be placed on the market and used in Europe if the active substances they contain have previously been listed as approved active substances, and they must also be authorised for the type of biocidal product to which they are to be applied.
- Access to the Regulation via the following link: <https://echa.europa.eu/en/home>

Conflict Minerals

- These are minerals which come from the Democratic Republic of the Congo or from one of its nine neighbouring countries, known as “covered countries”.
- These are: tin (cassiterite), tantalum (coltan), tungsten and gold.
- None of the products supplied to Plus Felt must contain conflict minerals.
- More information via the following link:
http://ec.europa.eu/trade/policy/in-focus/conflict-minerals-regulation/index_es.htm **GADSL**
- The Global Automotive Declarable Substance List (GADSL) contains the substances that the Global Automotive Stakeholders Group (GASG) has classified as banned or mandatorily declarable.
- This is a collection of substances which have restricted use according to the various European standards and regulations (mentioned above) and which directly affect the automotive industry.
- The purpose of the GASG is to facilitate the communication and exchange of information about the use of certain substances in automotive products throughout the chain of producers.
- All Plus Felt suppliers must supply products that comply with the GADSL list, i.e., they must not use prohibited substances and they must notify Plus Felt of the use of those classified as declarable substances.
- Access the GADSL list via the following link: www.gadsl.org

EDITION: 1	DATE 13/02/2018	EDITED BY: H.Diéguez	APPROVED BY : P.Moreno	APPROVED BY: E.Villagrasa
------------	--------------------	-------------------------	---------------------------	------------------------------

PlusFelt	Supplier Requirements	Annex 1
DESCRIPTION	Minimum essential requirements to be a Plus Felt supplier	

IMDS

- The use of IMDS facilitates the compliance with the obligations imposed on the automobile manufacturers, and as a consequence also on their suppliers. These obligations are the national and international standards, laws and regulations.
- IMDS identifies hazardous substances by comparing the data entered on the platform with the lists of prohibited substances (GADSL, REACH, ELV, etc.). In this way, the hazardous substances can be easily identified, and we can work with suppliers to reduce, control or eliminate the said hazard.
- All Plus Felt suppliers are advised to send the IMDS for the products they supply to the ID: 68820.
- All substances (present in an amount equal to or greater than 1 grams) of the materials supplied must be declared in the material data sheet (IMDS).

Special/ Key characteristics: Safety & Regulations Characteristics

- The non-woven and interfaced finishes must have the following burning behaviour:
Burning rate - 100 mm/min as per FMVSS 302
- In cases where the requirement is more restrictive it is communicated to the supplier which must indicate it in the product's technical sheet.

6. QUALITY SYSTEM REQUIREMENTS

Plus Felt requires its automotive products and services suppliers to develop, implement and improve a Quality Management System (QMS) with the ultimate goal of becoming certified according to the Automotive QMS IATF 16949:2016 Standard.

Using a risk-based model, Plus Felt defines an acceptable minimum QMS level of development for each supplier and a goal to achieve the said level.

For all Plus Felt suppliers, the QMS certified by the ISO 9001 is the minimum acceptable level of development to start with. Based on the current performance level and on the potential risk to the customer, the goal is for suppliers to progress onto the following QMS development plan:

- a) Certification according to ISO 9001 through third-party audits carried out by a certification body. The certification body must hold the recognised membership mark of the IAF MLA, and the main scope of the certification body must include certification of quality systems according to ISO/IEC 17021.
- b) Certification according to ISO 9001 and compliance with other management system requirements defined by Plus Felt through second-party audits (Doc7.02.07).
- c) Certification according to ISO 9001 and compliance, through second-party audits, with IATF 16949 (Doc7.02.07).

EDITION: 1	DATE 13/02/2018	EDITED BY: H.Diéguez	APPROVED BY : P.Moreno	APPROVED BY: E.Villagrasa
------------	--------------------	-------------------------	---------------------------	------------------------------

PlusFelt	Supplier Requirements	Annex 1
DESCRIPTION	Minimum essential requirements to be a Plus Felt supplier	

d) Certification according to IATF 16949 through third-party audits (issued by an IATF recognised certification body).

NOTE 1: With regard to sections c) and d), the IATF Standard applies to companies that manufacture production parts, spare parts and/or accessory parts for automotive products.

NOTE 2: For further information, please refer to Section 8.4.2.3 of the Automotive Quality Management System Standard IATF 16949:2016 and the Sanctioned Interpretation for this point.

7. QUERIES

If you have any queries or need any clarifications about this document, please do not hesitate to contact Plus Felt. Contact E-mail addresses:

quality@plusfelt.com laboratorio@plusfelt.com

8. SUPPLIER COMMITMENT

Name of the Supplier:

Date:

Name of the manager, signature and company stamp:

EDITION: 1	DATE 13/02/2018	EDITED BY: H.Diéguez	APPROVED BY: P.Moreno	APPROVED BY: E.Villagrasa
------------	--------------------	-------------------------	--------------------------	------------------------------